**General Education Committee**

**Meeting Agenda**

**January 28, 2019 at 3 p.m.**

**HSS 3035**

Voting Members Present: Rebecca Oliver, Joseph Rukus, Marc Williams, Paige Wimberley, Ferebee Tunno, Hong Zhou, Loretta McGregor proxy for Karen Yanowitz, Robert Schichler, Zahid Hossain, David Harding, Gauri Guha, Bethany Seaton, Dr. Manu Bhaudari proxy for Lillie Fears, Bert Greenwalt

Ex-Officio Members Present: Summer DeProw

Staff Support: Mary Elizabeth Spence, Elizabeth Wakefield, Ed Salo

Members Absent: Lillie Fears, LTC Brian Mason (proxy CPT Robert Anderson)

1. Meeting minutes from December 3, 2018 – Dr. Harding motioned with a few corrections which were made during the meeting. Rebecca Oliver seconded. All approved.
2. Review of Goals, Decisions, and Tasks for 2018-19

**Old Business**

1. Strategy for reviewing Social Science General Education Learning Outcomes and/or all General Education Learning Outcomes
   1. Introduce Dr. Edward Salo – Ms. Bethany Seaton was also introduced. She replaced Mr. Ali Khalil.
   2. Determine details of information gathering for Dr. Salo – The committee decided to defer this agenda item to another day.
   3. Appoint a chairperson from GEC to lead the effort – Dr. Karen Yanowitz volunteered to chair the sub-committee. Marc Williams, Dr. Harding, and Bethany Seaton volunteered for the sub-committee.
2. Update on GEOL 1003 and 1001 Environmental Geology and Laboratory – This course hasn’t been offered in 10 years. The lab and classroom space is available. There is a qualified professor in the College of Agriculture to teach the course. This course would benefit the engineering students as well as provide another general education course. A lab fee would need to be charged. The committee decided to move forward in seeing if this course could be offered.
3. Update on Teaching Award—Dr. David Harding and Dr. Karen Yanowitz – Dr. Harding presented the proposal to the committee. Please see attached. The committee discussed deadlines, when we should get started this year, and whether this award should be given with the teaching awards. The committee decided they would like to give the award this year, it should not be given with the teaching awards, and that the assessment office and the chair can set up a process for applications. The committee also discussed the award amount of $2500 and how to process student statements Dr. Harding made a motion to continue, and all approved.
4. Book of Committees proposal—Ms. Rebecca Oliver, Dr. Zahid Hossain – The proposal was handed out to committee. Please see attached edits. Dr. DeProw has not heard back from Military Science on whether or not they would like to stay on the committee. The rotation suggested would begin in 2019-2020 and is contingent on the changes in the book of committees. The committee discussed whether or not the categories on the document related to colleges or departments. The areas relate to different General Education courses which allows the colleges more flexibility. The committee discussed whether there should be more representatives for Science and Math. Bethany mentioned returning to her unit to discuss the fact that undergraduate studies would be made a non-voting member of the committee. Rebecca moved to table and Joe Rukus seconded. All Agreed.
5. Process refinement: Changes to assessment plans and GEC notification –This agenda item was not discussed during this meeting.

**New Business**

1. Memorandum from Theatre Department – This agenda item was not discussed during this meeting.
   1. Instrument pilot

**Old Business for Future Meetings**

1. Professional Development
   1. Arkansas Course Transfer System
   2. ADHE requirements for general education
   3. Transfer student success
   4. Predictive analytics for student success
   5. Report on ULOs
   6. Report on *Leaving the Den* survey